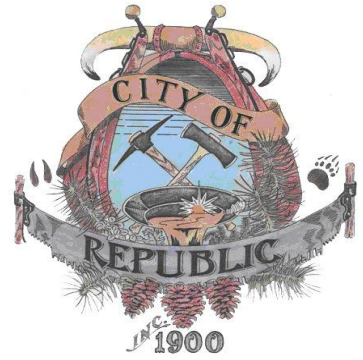


<i>For Office Use Only</i>
Date Received:
By:
Date Closed:

CITY OF REPUBLIC
 PO BOX 331 | 987 S CLARK AVE
 REPUBLIC, WA 99166
 509-775-3216



Name of Requestor:	
Mailing Address:	Contact Phone # () - Primary () - Secondary Email:
Request Made: <input type="checkbox"/> In Person <input type="checkbox"/> By Email <input type="checkbox"/> By Phone <input type="checkbox"/> By Mail <input type="checkbox"/> By Fax I wish to: <input type="checkbox"/> Inspect Records <input type="checkbox"/> Receive a Copy of Records <input type="checkbox"/> Paper Copies <input type="checkbox"/> Electronic Media <input type="checkbox"/> PDF (Emailed) <input type="checkbox"/> Flash/Thumb Drive <input type="checkbox"/> Other: _____	If you have requested a copy of records: I authorize this public records request and understand that I am subject to a fee schedule as stated by statute, \$0.15 per page, or the actual cost of hardware used to copy files. I also understand that I am responsible for the cost to mail via USPS any documents or hardware over the standard letter postage rate as determined by the United States Postal Service. I authorize \$_____ for the above listed costs and request to be contacted if the amount due is over this amount.

To assist us in answering your request accurately and promptly, please identify the records you wish to inspect by referring to a title, name, date or incident, identification number and/or description. If copies are needed, please indicate which file(s) you would like copied. Please refer to the City's Fee Schedule for the correct costs associated with your request. Please fill out the attached page or attach and number your own letter but this page must be completed and signed in its entirety.

 (Signature)

Please fill in and sign your name below if applicable:

I, _____ affirm under penalty of perjury that my request is not for commercial purposes. This is only required if the request includes a list of individuals. I understand the use of public records containing lists of individuals for a commercial purpose violates Washington State Law and the privacy of the individuals. "Commercial purposes" means contacting or affecting such individuals to facilitate, in any manner, for a profit making activity. A request for a list of individuals where this is not signed will be denied as per RCW 42.56.070(9).

 (Signature)

