



BUILDING PERMIT APPLICATION

(Attach Fee Worksheet, Invoice & Work Permit if Issued)

DESCRIBE FULLY THE INTENDED USE OF THE STRUCTURE
& INTENDED USE

OF BEDROOMS _____ # OF BATHROOMS _____

Separate permits are required for each detached building more than 300 square feet in area.
No permit is required for outbuildings under 8'x8' or fences under 7' tall

PROPERTY OWNER: _____

PHYSICAL ADDRESS (DIRECTIONS IF NEEDED) _____

MAILING ADDRESS: _____

PHONE: _____

TAX PARCEL # _____

CONTRACTOR: _____

CONTRACTOR STREET ADDRESS: _____

LICENSE #: _____

CONTRACTOR PHONE: _____

PROPOSED START DATE: _____

ESTIMATED END DATE: _____

EXTENSION DATE (if requested): _____

OFFICE USE ONLY –Cost Valuation per SQ FT
(use IBC 2018 groups)

_____:

_____ x _____ = _____ x \$ _____ = \$ _____

_____ x _____ = _____ x \$ _____ = \$ _____

_____:

_____ x _____ = _____ x \$ _____ = \$ _____

_____ x _____ = _____ x \$ _____ = \$ _____

_____:

_____ x _____ = _____ x \$ _____ = \$ _____

_____ x _____ = _____ x \$ _____ = \$ _____

Deck or Carport:

_____ x _____ = _____ x \$.20 = \$ _____

Outbuilding ****Over 8X8****:

_____ x _____ = _____ x \$.20 = \$ _____

TOTAL SQ FOOTAGE: _____

TOTAL CALCULATED VALUE: \$ _____

PERMIT # ISSUED: _____

INVOICE # ISSUED: _____

WORK PERMIT ISSUED: _____

A work permit will NOT be issued until all questions are answered and requirements are met.

*An accurate Plot map **must** be submitted before a permit can be issued.*

Permits become VOID if construction has not started within 12 months of issuance OR if work is suspended for more than 180 days, unless a written request for an extension is received.

I certify that I have read and understand this application and know the same to be true and correct. All provisions or laws and ordinances governing this type of work will be complied with whether specified herein or not.

OWNER SIGNATURE: _____

BUILDING INSPECTOR: _____

Date: _____